

## Translation Plan Description Checklist: Chinese (Mandarin) Simplified Bilingual Form

2025.06.24

The following description of the translation process information was provided by Dan Wright, Service Line administrator for Riley Pediatrics Primary Care- IMR region.

The SWYC team's goal is simply to provide full information to future users so that they can decide whether a given translation meets their needs.

- 1. Translation process participants:** GLOBO Language Solutions, LLC (formerly Luna). Individual contributors were not named.
- 2. Professional translation service used:** GLOBO Language Solutions, LLC (formerly Luna). ISO 17100 standard certification.
- 3. Detailed description of each step of the translation process:**  
Scope of Services: Translation, editing, and proofreading services by two qualified translators
- 4. Plans to conduct any quantitative research with the new translation:** No
- 5. Please document any complications in the translation process that may have occurred.** No known complications.

### Notes:

- Attribution
  - This work would not be possible without the dedication of both Indiana University Health Medical Group and Riley Children's Health to our patients and families. The two leaders responsible for this initiative are Dr. Akaber Elkhamra, MD, FAAP, Pediatric physician leader and Dan Wright, Service Line administrator for Riley Pediatrics Primary Care- IMR region.
- Languages:
  - Amharic
  - Dari
  - Hakha Chin
  - Kinyarwanda
  - Mandarin/Chinese
  - Punjabi
  - Swahili
  - Tigrinya